

REQUEST FOR TRANSLATION OF DOCUMENTS TO BE USED IN FAMILY JUSTICE COURTS (FJC)	Request No.: OT / /201
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TO BE COMPLETED BY APPLICANT

*Name of Applicant			
Name of Law Firm			
*UEN of Law Firm <small>(Required if request is from Law Firm)</small>			
*Contact No.		*Email	
Document Type		Your Ref No.	
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I/We hereby undertake to pay the prescribed fee of **\$45 per translated page** or part thereof and confirm that the document(s) submitted for translation are strictly **for use in Family Justice Courts only**; and understand that the time frame for the completion of the said translation would be **FOUR (4) WEEKS OR MORE** per application, depending on the complexity of the document(s). This time frame should not be used as grounds for adjournment.

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FOR OFFICIAL USE

Date Received		Confirmation Date	
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No. of Translated Pages		Time Taken (hours)	
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ACKNOWLEDGEMENT

I acknowledge receipt of the document(s) and translation(s) as stated above.

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